



NARAYANA COLLEGE OF NURSING

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CAREER AND GUIDANCE COUNSELING POLICY

TITLE	Career And Guidance Counselling Policy		
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Objectives

- To assist students in identifying and pursuing suitable career paths within and beyond nursing.
- To provide resources and guidance for academic success and skill development.
- To offer emotional support and counseling to address personal or academic challenges.
- To facilitate placement and internship opportunities for final-year students.
- To organize workshops, seminars, and mentorship programs for professional development.

Career and Guidance Counseling Center Structure

The Career and Guidance Counseling Center (CGCC) consists of:

- **Head of Career and Guidance Counseling:** A faculty member or counselor appointed by the college administration to oversee the Center's activities.
- **Career Counselors:** Qualified professionals to offer career-related counseling and guidance.
- **Academic Advisors:** Faculty members who provide academic guidance in specific areas of nursing and health sciences.
- **Student Mentors:** Senior students or alumni who volunteer to provide peer support and mentorship.

Additional guest speakers, industry professionals, and alumni may be invited periodically to provide insights and guidance to students.

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Services Offered

- **Career Counseling:** Individual and group sessions focused on exploring career options, setting career goals, and developing career plans.
- **Academic Guidance:** Assistance with course selection, time management, study techniques, and strategies for academic success.
- **Internship and Placement Support:** Guidance on internships, placements, resume building, and interview preparation.
- **Personal Counseling:** Confidential counseling services for students dealing with stress, personal issues, or mental health challenges.
- **Workshops and Seminars:** Regularly scheduled events on topics such as communication skills, leadership, critical thinking, time management, and nursing specializations.
- **Alumni Networking and Mentorship:** Programs to connect students with alumni for guidance on career paths and professional growth.

Eligibility and Access

- All enrolled students of Narayana College of Nursing are eligible to access the services provided by the CGCC.
- Appointments for counseling services can be scheduled through the college's online portal or directly at the Center.
- Workshops, seminars, and events organized by the CGCC are open to all students, with prior registration recommended due to limited seating.

D.V. Srinivas
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Roles and Responsibilities

- **Head of Career and Guidance Counseling:** Oversees the planning and delivery of CGCC services, manages resources, and reports to the college administration on the Center's performance.
- **Career Counselors:** Conduct career assessments, provide individual and group career counseling, and offer job search assistance.
- **Academic Advisors:** Provide academic guidance, assist with course planning, and monitor academic progress.
- **Student Mentors and Alumni:** Offer peer support, share career insights, and mentor students in achieving their career objectives.

Confidentiality and Ethical Standards

- All counseling services provided by the CGCC shall be confidential, ensuring students feel safe in discussing personal, academic, or career issues.
- Information shared during counseling sessions will not be disclosed without the student's consent, except when legally required or in cases involving safety concerns.
- Counselors and advisors shall adhere to ethical standards of counseling, maintaining a professional and supportive environment.

Program Planning and Evaluation

- The CGCC will plan a calendar of events, workshops, and career development programs each academic year.
- Annual evaluations will be conducted through feedback from students, counselors, and faculty to assess the effectiveness of services and make necessary improvements.

D.V. Chinnay
Principal

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- Regular reporting to the college administration will be conducted to ensure continuous support and resource allocation for CGCC activities.

Grievance and Feedback Mechanism

- Students may provide feedback or file grievances regarding CGCC services through a designated online form or in-person at the Center.
- The feedback will be reviewed to improve service quality, and grievances will be addressed in accordance with the college's grievance redressal policy.

D.R. Chary
Principal

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	NAME	SIGNATURE
Prepared by	Mrs. S. Suchithra, Assoc. Professor	
Verified by	Mrs. A. Latha, IQAC Coordinator	
Approved by	Dr. A. Indira, Principal	

IQAC COORDINATOR
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